

LEADERS GUIDE 2026

WOODRUFF

SCOUT CAMP



2026 LEADERS GUIDE

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SCOUT CAMP

CONTACT

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Camp Director

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Atlanta Area Council

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Camping Specialist

CAMP FEE PAYMENT INFORMATION

For mailing payments use the following address:

Atlanta Area Council
1800 Circle 75 Pkwy SE
Atlanta, GA 30339

CAMP MAIL INFORMATION

For mailing to camp please use the following address:

Woodruff Scout Camp
"Camper Name"
Troop # ____ Week # ____
31 Woodruff Dr.
Blairsville, GA 30512

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WOODRUFF AT A GLANCE

Established in 1980, Woodruff Scout Camp has incredible facilities, is located in a beautiful natural mountain setting, and delivers a summer camp program second to none.

75

MERIT BADGES
AVAILABLE

186

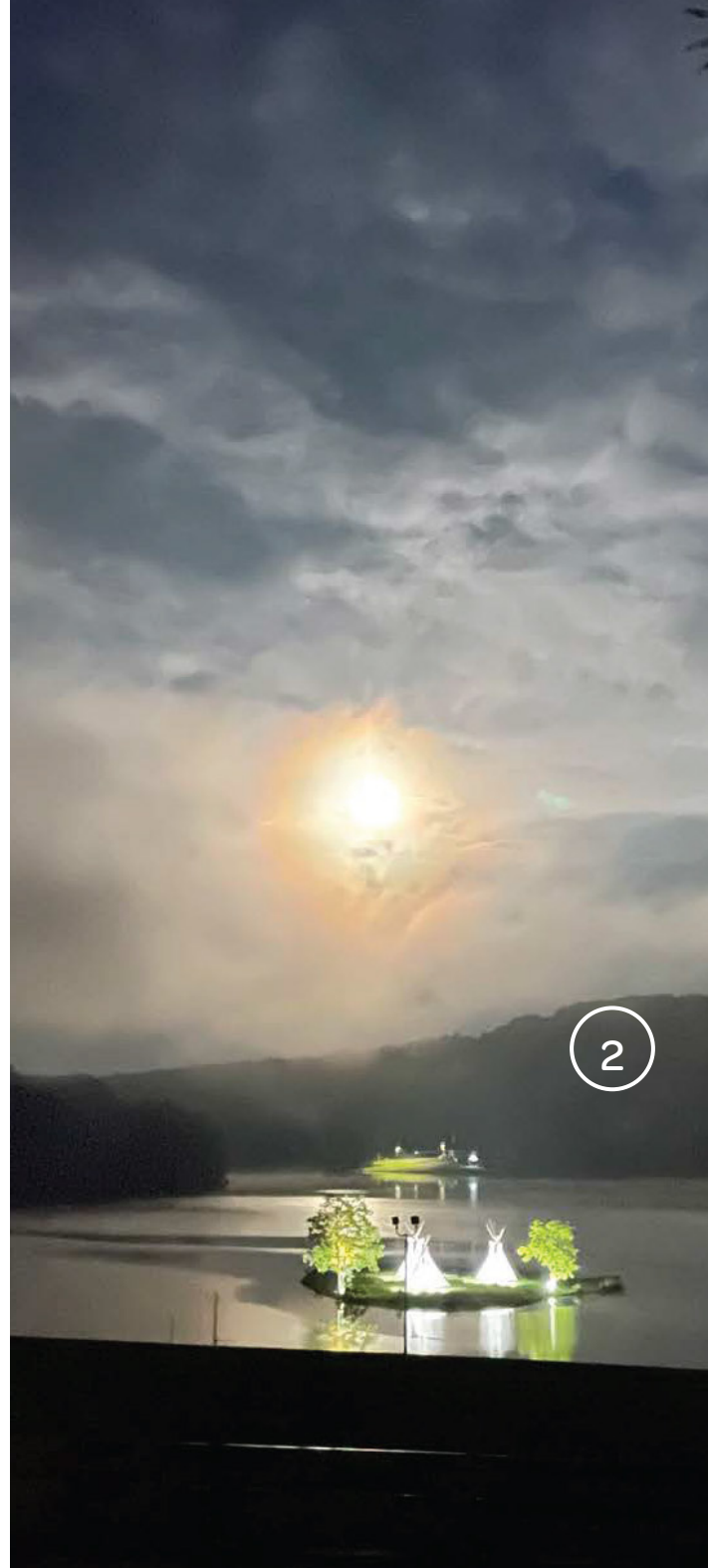
STAFF MEMBERS
DEDICATED TO YOU

44

SEASONS OF EXPERIENCE
DELIVERED!

FACILITIES

- | | |
|---------|--|
| 1600 | Acres in the cool North Georgia Mountains |
| 23 | Campsites, all within 6/10 of a mile of the dining hall |
| LOW 80s | Typical Summer daytime high temperature with nighttime lows in the 50s |
| 1 | Dining hall meal shift with all you can eat buffet dining |
| 5 | Mobile Lunch Spot locations to pick up and enjoy your portable lunch daily |



SUMMER CAMP DATES

- WEEK 1** Sunday, May 31- Saturday, June 6
- WEEK 2** Sunday, June 7 - Saturday, June 13
- WEEK 3** Sunday, June 14 - Saturday, June 20
- WEEK 4** Sunday, June 21 - Saturday, June 27
- WEEK 5** Sunday, June 28 - Saturday, July 4
- WEEK 6** Sunday, July 5 - Saturday, July 11
- WEEK 7** Sunday, July 12 - Saturday, July 18

CAMP FEES

Woodruff Summer Camp costs \$525 per youth and \$275 per adult. Woodruff Pathfinder and Whitewater Challenge have an additional \$100 fee.

- Our simple, all-inclusive fee includes campsites with nearby shower houses, 3 meals each day, all program supplies including craft kits and rocket kits for merit badges, and access to all activities at camp.
- All weeks offer the same classes, activities, and high quality service you expect of Woodruff.
- **One off-site activity is included** for every youth. This half day afternoon activity could be rafting the Nantahala or the Ocoee, or Horsemanship merit badge. Youth may add an additional offsite activity for \$65, if available on or after May 12. There is a \$65 fee for adults wishing to do an off-site activity.

CAMPERSHIPS (for Atlanta Area Council Youth)

A limited number of camperships are available for youth members registered in the Atlanta Area Council and needing assistance with the cost of camp. Applications for camperships must be submitted before April 1 for the Campership Committee to approve your request and send you the approval letter. No camperships can be submitted, approved or adjusted at camp. [Campership Application Link](#).



Youth Fee: \$525/ week

Includes one River Trip or
Horsemanship Merit Badge

An additional off-site activity
may be added for \$65 if
available on or after May 12.

PROGRAM VALUE

Our outlook on fees is very different from most camps. Our basic camp fee covers all activities at camp. No extra fees to get in the way of fun!

\$0 Range and Target Activities

\$0 Whitewater Rafting

\$0 Aquatics

\$0 Art, Pottery, and Sculpture

\$0 Leatherwork, Basketry, and
Wood Carving

\$0 Laurel Mountain Program

\$0 Robotics and Inventor Program

\$0 Space Exploration

\$0 Horsemanship Merit Badge

ADULTS AT CAMP

Each registered troop* receives up to 2 adult registrations free with at least five registered Scouts! Additional adult fees will be waived based on the number of Scouts attending.

Number of Youth Attending Camp	Adult Fees Waived
Less than 5 Youth	None
5-24 Youth	2 Free Adults
25-34 Youth	3 Free Adults
35-44 Youth	4 Free Adults
45-54 Youth	5 Free Adults
55-64 Youth	6 Free Adults
65-74 Youth	7 Free Adults
75 or more Youth	8 Free Adults

Adults wishing to experience an offsite activity, such as whitewater rafting, must pay a \$65 fee at the camp office prior to departure. Some adult training programs also have associated fees. See the Woodruff Program Guide for details on these activities and associated fees.

FEES FOR PARTIAL WEEK ADULTS

Adults staying 1 to 3 days pay a daily rate of \$70 per day. An adult staying 4 or more days receives the discounted rate of \$275 for the week. We no longer allow adults to share a weekly fee. Please refer to the [2026 Woodruff Scout Camp Fee Schedule : Page 2](#) for more information.

** For the purpose of camp administration, a troop is defined as the group of adults and youth that register together as a single "troop" to attend camp. If the "troop" is comprised of leaders and youth from multiple troops, all youth and adults will be counted as a single troop.*



**Adult Fee:
\$275/week**

***Add \$65 for
River Trip or Trail Ride**

4

ADULTS: PARTIAL WEEK ATTENDANCE

Consistent leadership throughout the full week of camp is strongly recommended. When it is necessary, adults may rotate in/out for the following fees:

1-3 days: \$70 per day
4-7 days: \$275 per week

Partial week adults may not share days to create a full week.

PAYMENT SCHEDULE

TROOP DEPOSIT - DUE AT REGISTRATION

Summer Camp Troop Reservation Deposit :
Non-refundable \$300 due at time of troop registration.

FIRST PAYMENT - NOVEMBER 1, 2025

- \$50 per registered Scout
- Pay based on your estimated numbers

SECOND PAYMENT - FEBRUARY 1, 2026

- Additional \$150 per registered Scout

THIRD PAYMENT - APRIL 1, 2026

- Additional \$150 per youth
- Your troop will not be able to register for classes if your November, February, and April payments have not been made.

FINAL PAYMENT - TWO WEEKS PRIOR TO ARRIVAL

The balance of all fees is due two weeks prior to your Sunday arrival date,

CANCELLATION AND REFUND POLICY

- 100% refund, minus the \$300 Non-refundable deposit, must be requested in writing to woodruff@atlantabsa.org 30 days prior to the Sunday of your arrival.
- Cancellations for youth and adults within 2 weeks of arrival are charged a \$150 per person "No show fee".

Please keep us posted with your current participation numbers so that these fees can be avoided. You may adjust your numbers without penalty up to two weeks prior to your arrival date.

CHECK OUT AT CAMP

You should plan to "settle up" all incidental charges at your Thursday/ Friday business check out at camp.

Payments can be cash, check or credit card. Payments can be made online, in person or mailed in with a copy of your invoice. Please note your troop number and council with correspondence.

If mailing, mail to:

**ATTN: Camping Specialist
Woodruff Scout Camp
Atlanta Area Council
1800 Circle 75 Pkwy SE
Atlanta, GA 30339**

Please note your troop number and council in the memo line of your check.

PREPARING FOR CAMP

RESERVATIONS

Reserve your spot on our website, <https://www.CampWoodruff.org> as soon as possible! Registration must include a \$300 non-refundable deposit and a projected number of male and female youth and adults attending. **Participant numbers must be finalized by two weeks before your arrival date.**

Any no-show based on your participant numbers two weeks before your arrival date will be assessed a \$150 penalty for each no-show participant.



ONLINE MERIT BADGE/ ACTIVITY REGISTRATION

Merit badge and program registration takes place on our online platform, Tentaroo, at www.CampWoodruff.org. Program registration will open to registered troops that are current with their November, February, and April payments at staggered time slots based on the week attending. Each week's registration opens at 9 am EDT.

Registration opens at 9am EDT on:

WEEK 1: April 20, 2026

WEEK 2: April 21, 2026

WEEK 3: April 22, 2026

WEEK 4: April 23, 2026

WEEK 5: April 24, 2026

WEEK 6: April 27, 2026

WEEK 7: April 28, 2026

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TENTAROO ONLINE USER'S GUIDE

There is an online [Tentaroo User's Guide](#) available for our online registration system, Tentaroo. This manual provides information and helpful tips that will assist you when registering your Scouts and adults for activities and classes.

CLOSING DATE - ONLINE MERIT BADGE/ACTIVITY REGISTRATION

The online merit badge class and activity registration system will be closed to changes beginning the Saturday evening one (1) week prior to your arrival date (week of camp). After that date all program changes must be made at camp on Sunday afternoon.

PROGRAM CHANGES AT CAMP

Sunday afternoon from 1:00-4:30 PM, an Add/Drop Session will be held at the Sharp Welcome Center. At this time, adults can make last minute changes to each Scout's schedule for the week subject to availability.

CHECK-IN PAPERWORK

PAPERWORK. PAPERWORK. PAPERWORK.

When you arrive at camp, please have the following paperwork complete and accessible.

1

TROOP ROSTER

Please update your troop roster on Tentaroo before coming to camp. We will have a copy waiting for you at Check-in as well as one at swim checks and one at the Health Lodge. You will be asked to update with final changes at each location.

2

ANNUAL HEALTH AND MEDICAL FORMS

All campers and adults attending camp must submit an [Annual Health and Medical Record - Parts A, B, and C](#) completed **prior to camp**. Part C must be signed by a licensed health care provider such as an MD or PA.

- Please complete health forms before coming to camp. Woodruff does not have provisions to provide physical exams on site.
- Health forms must be dated within the last 12 months.
- Anyone who does not have a current and properly signed health form may not participate in any camp activities or remain on camp property.
- All Woodruff Pathfinder and Whitewater Challenge participants must meet the height/weight requirements as noted on the form.
- At the end of the week, health forms will be returned at check-out. Forms left at camp will be shredded.

3

PRE-CAMP HEALTH STATUS QUESTIONNAIRE

The [Pre-Camp Health Status Questionnaire](#) must be completed **before departure** from your home. Bring the completed form (one per troop) to turn in to our Health Officer during check-in. All Scouts with any symptoms of illness must be left at home.

Review your youth and adult medical forms before you leave for camp.

Give special attention to...

- Dated within last year
- Allergies
- Prescribed medications
- Parent's signature for over-the-counter medications
- Emergency contact info
- Physician's signature
- Tetanus Shot date

FAST CHECK IN TIP:

MAIL IN YOUR HEALTH FORMS!

To speed up the check-in process, mail in a copy of all your health forms directly to camp at least 2 weeks prior to your arrival date. If a few are incomplete, please send in what you have completed!

Woodruff Scout Camp

ATTN: Health Lodge

31 Woodruff Dr.

Blairsville, GA 30512

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CHECK-IN PAPERWORK

4 PRESCRIPTION MEDICATION DOSING FORMS

Each troop should complete a [Prescription Medication Dosing Form](#) prior to arrival at camp for each troop member taking any prescription drugs.

- Use one form/sheet for each camper with a prescription.
- Up to 6 prescriptions can be listed. Use extra pages as needed.
- Please show these completed forms to the Health Officer at Check-In., then keep them updated throughout your week at camp.
- Turn in these forms to the Health Lodge on Friday before leaving camp.

NOTES ABOUT MEDICATIONS AT CAMP:

All medication must be in a container issued by the pharmacist with the medication name, strength, dose, and dose frequency clearly marked. Generally, medication will be dispensed in the troop campsite by a responsible adult.

Medication requiring refrigeration or injection may be kept either at the Health Lodge or at the troop campsite. These medications must be dispensed by a troop adult. It is the troop adult's responsibility to assure the Scout is present at the appropriate times to receive their medication.

Medications must be kept in a locked box.

If an Annual Health and Medical Form indicates that an individual must have an inhaler, EpiPen® or similar medical device, the Camp Health Officer must confirm that the individual has the required item(s) in their possession. If the camper or adult doesn't have the item(s), the individual will be restricted from camp activities until the items indicated on the form are obtained.

5 SPECIAL DIET REQUEST FORM

If any Scouts or adults in your troop have specific food restrictions or needs, please submit the [Special Diet Request Form](#) online prior to arrival at camp and review with our Dining Hall Staff during Dining Hall Orientation.

6 WAIVER FORMS FOR OFF-SITE ACTIVITIES

All Scouts and adults participating in an off-site activity need a signed waiver form. This waiver will be their ticket to get on the bus the day of their activity. Download the form [HERE](#). One waiver per off-site activity is required.

7 SAFEGUARDING YOUTH TRAINING VERIFICATION

All adults arriving at camp should be prepared to show evidence of current Safeguarding Youth Training dated within one year prior to the date of arrival. All adults accompanying a Scout Troop must be registered with Scouting America.

NAVIGATING TO WOODRUFF

Check-in time:

12:45PM – 3:00 PM on Sunday afternoon

All troops! Please complete the [Arrival Plan Form](#) online at least three weeks in advance of your scheduled arrival date.

Troops arriving on Sunday before 12:45 pm are requested to wait in the main parking lot until official check-in begins.

TRAVELING TO CAMP BY CAR

Upon arrival to camp, staff will direct you where to park while checking in and unloading gear. Troops may leave a trailer in the campsite, but all cars must be moved to designated parking areas as soon as gear has been unloaded. Do not block the roads! During check-in, vehicles will be issued a parking pass to be displayed on the dashboard for the week. **Please note that transporting Scouts or adults in the bed of a pickup truck or trailer is against Scouting America policy and not allowed under any circumstances.**

TRAVELING TO CAMP BY BUS

Our roads at Woodruff are not designed to handle large buses. If your troop plans to travel to Woodruff via a bus, please let us know on the [Arrival Plan Form](#) at least 3 weeks prior to your arrival at camp. Upon arrival, all tour and school buses (over 15 passengers) will be directed to a special area for unloading. We will meet your troop at the bus, provide a trailer to offload your troop gear, and transport your gear to your campsite.

TRAVELING TO CAMP BY PLANE

If your troop will be traveling to Woodruff via plane, the nearest airport to Woodruff is in Atlanta, which is about 2 hours from Woodruff. Troops should arrange their own transportation from the airport.



Camp Address:
31 Woodruff Dr.
Blairsville, GA

**DON'T TRUST
YOUR GPS
TO GET TO
WOODRUFF!**

Drivers using a GPS or navigation app to plan their route to Woodruff should be cautious! Some apps tell you to access camp using Turner Gap Road, Squirrel Hunter Road or Chestnut Gap Road. It is not possible to reach camp via these routes! You will find paved roads all the way to the camp gate. If you are not on a paved road, you are on the wrong road! Refer to the [Directions to Woodruff](#) map available online and use it for the last 15 miles into camp.

SATURDAY ARRIVALS

If arriving on Saturday, please plan to arrive between 3 pm and 8 pm.

Upon arrival, a staff representative will help your troop check-in and get settled into your campsite for the week.

Please note:

- Troops are responsible for providing their own adult supervision .
- Troops are welcome to use camp shower houses but are expected to clean up after their use.
- Troops may familiarize themselves with camp but cannot use any of the program areas including the aquatics, range and target, and COPE & climbing areas.

DINING OPTIONS

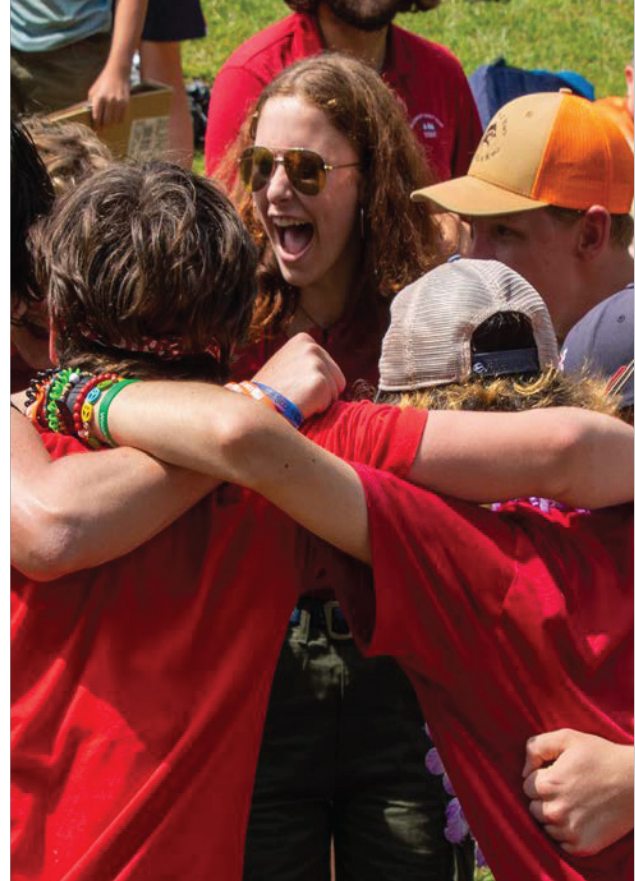
We offer Early Arrival troops in-camp food options for dinner on Saturday and breakfast and lunch on Sunday. Troops may elect to receive one, two or all three meals at Woodruff at the rate of \$13 per meal for Saturday supper, \$7 per meal for Sunday breakfast and \$9 per meal for Sunday lunch. Please fill out the [Arrival Plan Form](#) to reserve meals.

EARLY ARRIVAL ACTIVITIES IN CAMP

While all program areas are closed on Saturday and Sunday, there are many things for troops to do on a self-directed basis. Talk to our Duty Commissioner for help finding fun and productive ways to spend your extra day at Woodruff!

MEETING YOUR TROOP GUIDE ON SUNDAY

On Sunday at 12:45pm, your Troop Guide will meet you in your campsite to guide your troop through Arrival Day Procedures including medical form rechecks (bring forms), swim checks, dining hall instructions, dietary special needs review, drop/add for schedule changes and a camp tour. Please be ready for swim checks!



THINGS TO DO IN CAMP

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- Play GaGa
- Organize a field sport game on the parade field
- Hike on our trails
- Go fishing!
- Explore our orienteering course
- Find geocaches
- Play chess at STEM
- Plan a Scouts Own service at the Chapel

ARRIVAL DAY PROCEDURES

Upon arrival, Welcome Staff will direct you where to park while your Troop Guide comes to the Main Pavilion to lead your troop through the six parts of Arrival Day Procedures.



YOUR CAMPSITE

- ✓ Locate tents assigned to your troop.
- ✓ Quickly unload gear and get swimming suits on for swim checks.

CHECK-IN SHARP WELCOME CENTER ONE ADULT

- ✓ Verify Roster (final number of Scouts and Adults) and provide phone number for one in-camp adult.
- ✓ Receive important information such as the schedule and camp map
- ✓ Receive Woodruff identification wristbands.
- ✓ Receive parking passes.

HEALTH REVIEW HEALTH LODGE ONE ADULT

- ✓ Turn in your [Pre-Camp Health Status Questionnaire](#).
- ✓ Turn in completed [Annual Health and Medical Records](#) not previously sent to Woodruff.
- ✓ Review each Annual Health and Medical Record with a Camp Health Officer.
- ✓ Review each [Prescription Medication Dosing Form](#) with a Camp Health Officer.

DINING HALL ORIENTATION DINING HALL/CARLOCK PAVILION WHOLE TROOP

- ✓ Find your table assignment for breakfast and dinner.
- ✓ Learn about waiter responsibilities.
- ✓ Review your [Special Diet Request Form](#) submission to verify food allergies and special needs.

DROP/ADD SESSION SHARP WELCOME CENTER ONE ADULT 1pm-4:30pm

- ✓ Make changes to Scouts' schedules as needed.

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SWIM CHECKS AQUATICS WHOLE TROOP

- ✓ Complete swim checks.
- ✓ Receive buddy tags.
- ✓ More information on Page 12.

TROOP PHOTOS

Photographers are available to take official Woodruff troop photos on Wednesday from 7:15pm - 8:30pm. Troop photos will be posted to the [campwoodruff.org](https://www.campwoodruff.org) website at <https://www.campwoodruff.org/Troop-Photos>

SWIM CHECKS

Swim checks will be conducted at the waterfront on Sunday afternoon. All Scouts and adults are designated as swimmers, beginners or non-swimmers based on standardized Scouting America swim classification tests:

• Swimmer Test

Jump feet first into water over the head in depth. Level off and swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be completed in one swim without stops and must include at least one sharp turn. After completing the swim, rest by floating.

• Beginner Test

Jump feet first into water over the head in depth, level off, and swim 25 feet on the surface. Stop, turn sharply, resume swimming and return to the starting place. Anyone who has not completed either the beginner or swimmer tests is classified as a **nonswimmer**.

PRE-CAMP SWIM CHECK

Troops may conduct swim checks prior to camp if desired. The swim classification test must be conducted **after January 1, 2026 by a person holding a current certification** in one of the following: Aquatics Instructor, BSA, BSA Lifeguard Counselor, BSA Lifeguard, American Red Cross Certified Lifeguard, Aquatics Safety: Swimming and Water Rescue trained personnel, or Water Safety Instructor (WSI).

Submit a copy of a completed [Swim Classification Record](#) **and** a copy of the certification of the person conducting the check either before you arrive at camp or at Aquatics during swim tests. **You must have a copy of the credentials of the person conducting the test for the pre-swim check to be valid for summer camp!**

All aquatic activities at Woodruff take place in Woodruff Lake, which has very different characteristics from a pool. The aquatics staff reserves the right to re-test any Scout or adult at any time if the Aquatics Director is concerned for the safety of any participant.



THE CHECK-OUT PROCESS

During the week, sign up for a Business Check-out meeting for Thursday or Friday. On Friday, after closing campfire, send an adult to the Carlock Pavilion to collect your troop's swag bag with patches, ribbons, awards, medical forms, and reports. Also, pick up breakfast for your troop in the Dining Hall.

Camp facilities close at 9am Saturday morning. All troops must be out of camp by this time!

COMMUNICATION

PRIOR TO CAMP: WEBINARS

For New Troops
Thursday, March 5
8PM EST

For Returning Troops
Thursday, March 12
8PM EST

AT CAMP

DAILY LEADER MEETINGS

Please make sure your troop is represented at each of the following meetings:

SUNDAY NIGHT ORIENTATION MEETING
At Least One Adult & Senior Patrol Leader
Carlock Porch (Dining Hall)
7:15pm

Daily Meeting for Adults
Carlock Porch (Dining Hall)
8:15am

**Daily Meeting for
Senior Patrol Leaders**
Lower Trading Post Porch
8:15am

TEXT MESSAGING SYSTEM

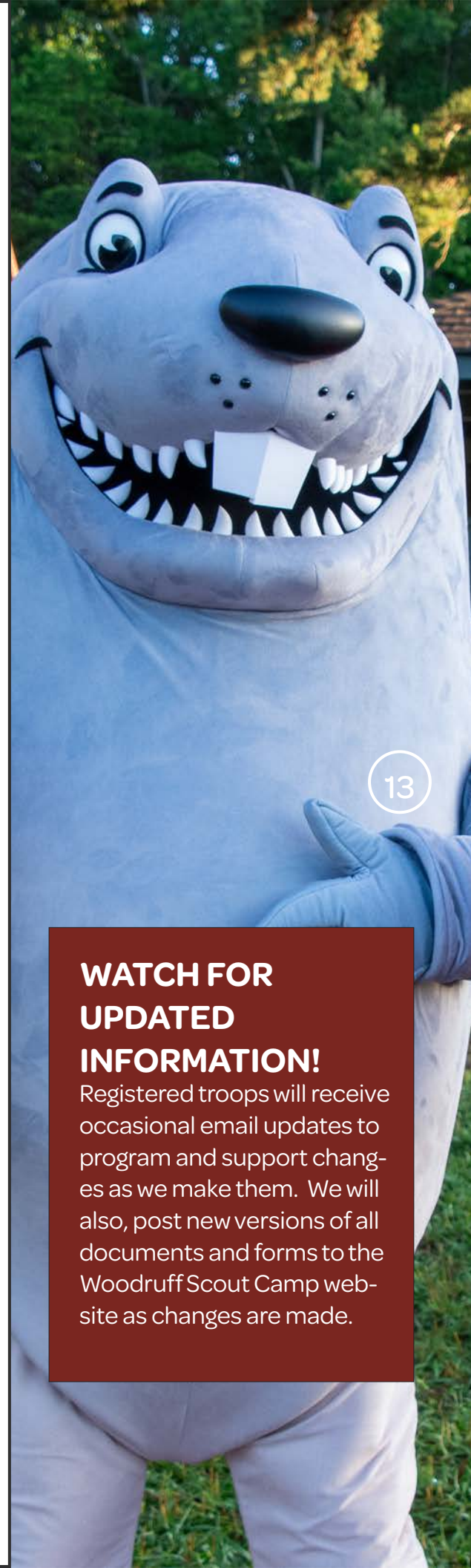
Woodruff provides a messaging system (Remind) that gives information to adults and Scouts including:

- Last minute program changes
- Weather information
- Important camp messages

The system supports both text messaging and email. You will be provided information prior to camp on how to join this service.

WATCH FOR UPDATED INFORMATION!

Registered troops will receive occasional email updates to program and support changes as we make them. We will also, post new versions of all documents and forms to the Woodruff Scout Camp website as changes are made.



CAMPLIFE

CAMPSITES

The size and number of troops attending in any given week has a significant impact on campsite assignments. Therefore, troops may not reserve specific campsites in advance.

You will receive your campsite assignment via email 1 to 2 days prior to your arrival at camp. Please review this carefully and notify us via email immediately if the number of assigned tents does not match the number of youth and adults coming to camp.

Woodruff will honor requests by linked troops to camp together. We will assign tent pods to ensure male and female youth will have separate designated pods. Linked male and female troops may share a campsite with other linked male and female troops. Please submit requests to link troops in the "Notes" section of Tentaroo at least two weeks prior to camp.

SPECIAL NEEDS REQUESTS

Woodruff will acknowledge and attempt to honor special campsite requests. Enter special requests in the "Notes" section of Tentaroo at least two weeks prior to arrival at camp. Please include the specific reason for consideration, such as "youth with mobility issue due to surgery".

CAMPSITE ACCOMMODATIONS

Most troops at Woodruff will share a campsite with another troop. This means sharing the site pavilion and site cleanup duties as well.

All campers and adults are housed in 9' x 7' canvas wall tents set on permanent wood platforms with tubular steel frames. Each tent is equipped with two folding cots. Usually, tents are arranged in pods of four tents with a patrol tarp and table in each pod. On occasion, some tents may be placed on temporary platforms.

Campsite assignments are made based on two Scouts or two adults per tent. Adult leaders should plan to share tents. Adults wishing to have their own tent should bring one from home. If the number of people you bring to camp exceeds your reserved numbers (such as a significant number of "partial week" adults), the camp cannot guarantee sleeping quarters. In these cases, be prepared to provide your own tent.

If a medical or other condition dictates that you require a tent of a different size or type than that provided by the camp (9' x 7'), you will be responsible for bringing the tent.



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HAMMOCKS

Hammocks may be used as an alternative to tent camping.

- Hammocks must hang in secure locations, such as on trees or solid posts.
- Hammocks should never be hung from pavilions or buildings.
- Never stack hammocks one above another.
- Hammocks should not be hung such that the lowest point is more than 3 feet above the ground.
- Woodruff requires the use of a "tree strap" or other band wider than 2 inches for securing your hammock to trees.

TRANSPORTATION AT CAMP

VEHICLES

Vehicles parked on camp property must display a vehicle registration card issued at check-in.

- Do not park on grass, roads, next to buildings, or in any area other than a designated parking space.
- Do not move rocks, logs, or other barriers in order to get a vehicle or trailer into a campsite.
- All roads in the Heart of Camp are closed during assemblies, meal times, and at gathering times.
- Pedestrians have the right of way at all times.

SPEED
LIMIT

12mph

TROOP TRAILERS

Trailers may be parked in campsites or in areas designated by the Ranger. Trailers must be disconnected from the tow vehicle and the tow vehicle parked in a designated parking space. Trailer wheels must be chocked and the tongue must be secured on a block or stand such that the trailer is safe, secure and does not block roads or trails.

MEDICAL EXCEPTIONS & GOLF CARTS

The camp will consider allowing individuals with unique challenges to bring a golf cart to camp. **This requires advanced permission from the Camp Director!** Please email your request no later than two weeks before arrival at camp. The driver must:

- Be at least 21 years old
- Sign a waiver
- Complete an on-line training course prior to camp
- Undergo a safety orientation after arrival at camp

We do not have golf carts to borrow or rent at camp.

**NO UTVs ARE
ALLOWED AT CAMP!**



ITEMS OF NOTE

- We do not allow riding bikes outside of the Mountain Biking program. All personal bikes used in the Mountain Biking program must be checked into the bike cage upon arrival on Sunday.
- We do not allow the use of RV's, campers or personal watercraft.
- Skateboards, scooters, hover boards, and skates of any type are prohibited.
- Riding in the backs of trucks, trailers, or cargo areas of cars is NEVER permitted.

CAMPSITES

INITIAL CAMPSITE INSPECTION

Your campsite is your home for the week. Upon arrival to your campsite, please inspect your campsite and report any pre-existing damage to tents, tarps or any other items in your campsite to your Troop Guide so we can fix or replace the damaged items.

TROOP GATEWAY

Troops are welcome to bring materials for gateways and other campsite improvements for use during their week at camp. The troop must take all of the materials with them when they leave. "Gifting" of unwanted materials to the camp can only be approved by one of our Camp Rangers. Please plan to take these items back home.

ELECTRICITY

Electric power is provided in many of the campsites at Woodruff Scout Camp. While power is not available in every site, we will try to make it available to those who require it.

- Troops requesting electricity in advance for CPAP or other medical devices will be given priority.
- Requests for electricity should be entered in the "Notes" section of Tentaroo no later than 2 weeks prior to your arrival at camp.
- It is possible that adults requiring electricity may be assigned to a tent in a different site away from their troop. Accommodations are not available in the cabins, staff residences, or other camp facilities.
- Anyone requiring electric power should come prepared with a battery pack and charger for their specific needs. Access to power will be provided for recharging the battery pack each day.
- Woodruff does not supply extension cords.
- Do not run extension cords to a campsite from any building.
- Outlets should not be used for fans, coffee pots, and other personal convenience items.
- No vehicle charging stations are available for electric cars.



PORTABLE ELECTRICAL SUPPLY UNITS

Troops with an advance request for power may be placed in a campsite without permanent electrical service.

If this occurs, Woodruff will provide portable rechargeable power units. These will be issued to the individual needing the unit. These may be exchanged at the health lodge during business hours any day for a "fresh" recharged unit.

The operation of power generators is not allowed in any campsite. Please don't bring generators to camp.

FOOD SERVICE

FLAGS
7:20am
Breakfast
7:30am

Lunch
Spot
Lunch
12:30pm

FLAGS
5:45pm
Dinner
6:00pm

BREAKFAST & DINNER IN THE DINING HALL

For breakfast and dinner, troops are dismissed after the flag ceremony on the activity field. In the dining hall, meals are served buffet style with one meal service. Scouts and Adults get the food they want and the amount they need to fill up! Scouts can come back for seconds if more food is needed. A full salad bar and peanut butter and jelly sandwiches are available as well! Troops are assigned seating during the Dining Hall orientation on Sunday. Woodruff uses troop waiters to assist in table setup and cleanup in the Dining Hall.

LUNCH SPOT LUNCHES

Lunch Spots are located in several locations around camp for campers to pick up portable lunches and eat wherever they please. Participants in trail rides and river trips may pick up a lunch at any Lunch Spot just as any other day. There is plenty of time to eat lunch before boarding the bus, but if necessary, Scouts may eat on the bus on the way to their activity.

ADULT'S CORNER

Woodruff offers a special corner of the Dining Hall with supplemental food items just for adults. From grits and oatmeal every morning to special soups and sides at dinner, you never know what treat will appear to make your week a little more special. This area will also give adults the opportunity to get coffee or hot tea each morning. Coffee is available for adults in the Dining Hall from just before morning assembly through supper (closes after lunch on Friday). Please enter from the Dining Hall front porch.

ICE

Woodruff offers bagged ice on a limited basis for troop use. Ice bins are located outside the north side doors of the Dining Hall and adjacent to Shower #2. Bagged ice service operates on an "honor" system payable at check-out. We cannot guarantee 24 hour availability of ice. Please consider your fellow campers when getting ice. Take just what you need.

MENU DETAILS

We strive to provide a quality, nutritious dining experience for all campers. The current menu is posted on the camp website, and a notebook listing the ingredients for menu items is available in the Dining Hall. Please note that items could change based on product availability.

SPECIAL DIETARY CONCERNS

If any Scouts or adults in your troop have specific food restrictions or needs, please complete the [Special Diet Request Form](#) prior to arrival at camp.

During your Dining Hall Orientation, a Dining Hall staff member is available to assist in reviewing specific items and ingredients being served your week at camp. We are able to accommodate many typical food allergies, such as gluten, dairy, eggs, sesame, and nuts and provide low-sugar desserts for those with diabetes. While vegetarian options are provided for every meal, vegan options are not assured. Campers requiring a vegan diet should be prepared to provide their own food.

If you choose to bring your own food, you will need to store and prepare any special foods in your campsite. Due to health department regulations, troops or individuals cannot access the camp kitchen to store or prepare special meals.

TROOPS COOKING IN-SITE

Troops have the option of cooking meals in their campsite; however, Woodruff will not provide food for in-campsite cooking.

Troops cooking their meals in-site may request up to two camp stoves and two camp chuck boxes to use in their campsites. Troops must provide a 20 lb. propane fuel bottle for each stove. Troops should plan to store all their food in their campsite as the camp is unable to store them. Ice is available for purchase most of the time, but not guaranteed.

If your troop plans to cook in camp, please notify the Atlanta Area Council Program Center at Woodruff@AtlantaBSA.org by May 15 so arrangements can be made. Troops may request a \$35 credit per person to help cover food cost.

FOOD SERVICE

SPECIAL MEALS

SUNDAY DINNER

Delivered to your campsite to make settling in to your campsite easier!

THURSDAY ADULT STEAK DINNER

Held at the Main Pavilion every Thursday evening.

All adults that are registered at camp are welcome.

FRIDAY

PICNIC ON THE LAWN

Served in “to go” boxes from the Dining Hall porch.

- **Notify the camp office by Wednesday if additional meals are needed to feed arriving visitors.**
- **Each visitor’s meal is \$8 and can be paid during business checkout.**
- **There is no seating in the Dining Hall, so bring a chair or blanket to dine on the lawn.**

SATURDAY BREAKFAST

Continental Breakfast picked up on Friday night at the Dining Hall after the closing campfire.

HEALTH AND SAFETY

The Health Lodge has qualified Health Officers and medical equipment to handle all minor injuries, scrapes, bruises, etc. Any person with a serious injury or severe illness will be referred to the emergency room of the local hospital.

TRIPS TO THE HOSPITAL OR DOCTOR

The Camp Medical Officer must clear all cases requiring outside medical care. This is in agreement with the local health service facilities, insurance company, and claims procedure.

It is the responsibility of the troop to provide transportation for the troop member(s) requiring attention from a doctor or a hospital. If this is required, one adult from the troop and one additional adult must accompany the troop member(s) requiring services.

Troops are responsible for providing proof of insurance upon arrival at the hospital or doctor's office.

Before you leave to visit the doctor or hospital, be sure to:

- **Visit the Health Lodge and speak with our Health Officer.**
- **Obtain the Scout's Health & Medical Form from the Health Lodge.**

SANITATION

Living in a communal setting such as camp provides certain health issues. For every camper's health we strongly encourage everyone to:

- Wash hands regularly and particularly before every meal
- Do not share towels
- Cover your mouth and nose when sneezing
- Practice high standards of personal hygiene
- Insure everyone is healthy prior to coming to camp



EMERGENCY PROCEDURES

Emergency procedures are distributed at check-in and discussed during the Sunday Leaders Meeting. Our text messaging system (Remind) is a key component of these procedures. Be sure to sign up for this service at camp.

WEATHER RELATED EMERGENCIES

The Camp Director, Program Director, and Camp Rangers monitor the weather daily and are in constant contact about the weather. We will send messages via Remind to let participants know about possible incoming weather. If the weather is severe, the weather siren will go off to let campers know that they need to go to a hard shelter location. Troops are ultimately responsible for the safety of their Scouts, and should use their own judgment when a possible threat exists.

WEATHER IMPACT ON ACTIVITIES

Occasionally, camp program and activities are impacted by weather events. Thunder & lightning in the vicinity can cause us to delay or cancel activities. We do not take your safety lightly! Decisions to close an area are determined by the area director in consultation with program management.

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As always, we depend on our troop adults to be aware of any weather activity they deem unsafe for Scouts. If you determine that you need to move your Scouts from a program area or activity field, please do so. Do not wait for a decision from the Staff.

FIRES

Everyone should be careful with fire! Troops should be familiar with the Troop Fire Guard Plan which is in your check-in packet. Please post this in your campsite. In the event of a fire, the Camp Emergency System will broadcast instructions. An emergency drill is normally held within 24 hours of the start of each camp week.

Please note:

- Only flashlights and electric lanterns are permitted in tents. NO FLAMES IN TENTS!
- The water source and hose provided in each campsite can be used for extinguishing fires.
- Scouts may not fight fires under any circumstances.

LOST OR MISSING SCOUT

If a youth is believed to be missing, adults and fellow Scouts should first confirm that the youth is not in the campsite, program or activity areas, or other common gathering places about camp. Then, if not found, escalate to the Staff.

TECHNOLOGY & VALUABLES

TECHNOLOGY

Unlike many other Scout camps, technology use is not discouraged at Woodruff. Scouts are encouraged to appropriately document and share their experiences during their stay. We offer cell phone connectivity with a cell tower on site. AT&T and T-Mobile coverage is good.

Outlets and charging stations are available in select locations including the Rizer Trading Post Porch and some program areas; however, a battery back-up is recommended. No charging is allowed inside the building.

Safeguard your cellular devices by **not** leaving them unattended at charging stations. There are limited “locker” style storage bins at the Rizer for short term use. Please bring your own small lock.

Using the bathroom facilities for charging devices is not allowed. Adults should review appropriate technology use with their troop.

VALUABLES

Please remember to safeguard your valuables while at camp. Use these tips to avoid unnecessary losses:

- Advise Scouts to bring as few valuables as possible.
- Before you arrive, designate an Adult to be responsible for valuables.
- The designated Adult should be able to lock valuables in a safe place. Bring a lockable foot locker or container for this use.
- Never leave Scouts at the campsite alone.
- Instruct your Scouts not to walk through another troop’s campsite, the Staff areas or camp buildings that they have not received permission to enter.



RIZOR TRADING POST

The Trading Post is located at the Rizer “Heart of Camp Building” directly across from the Woodruff Dining Hall. The Trading Post carries a large variety of shirts, memorabilia, personal & camp equipment, handicrafts, gift items, Woodruff logo items, and lots of neat stuff.

The Trading Post also offers a full line of snack items, Slushies, fountain drinks, ice cream, candy and more.

We accept cash, credit cards, debit cards, and most cash pay apps.

**The average camper
spends \$100 at the Trading
Post & Snack Bar while at
Woodruff.**

CUSTOM CAMP T-SHIRTS

Custom troop shirt orders may be purchased at <https://woodrufftradingpost.square.site> starting February 15th. All orders must be received by May 1st.

The customization is on the front left chest – two lines (unit type & # and City & state).



WOODRUFF SCOUT CAMP POLICIES

SAFEGUARDING YOUTH

Woodruff Scout Camp follows the Scouting America policies on Safeguarding Youth. These policies primarily protect youth members; however, they also serve to protect adults. All adults 18 and over must have taken the Safeguarding Youth course within one year of arrival at camp. The former Youth Protection Training expires on May 31, 2026 for everyone. Please make sure all adults have taken the new Safeguarding Youth course.

TWO-DEEP LEADERSHIP

Two registered adults (21 or over) are required at all times while at camp. There must be a registered female adult (21 or over) in every troop serving females. All adults accompanying a troop at camp must be registered members of Scouting America. Scouting America & the Guide to Safe Scouting do not recognize adults who are ONLY registered as Merit Badge Counselors as registered adults for camp.

NO ONE-ON-ONE CONTACT

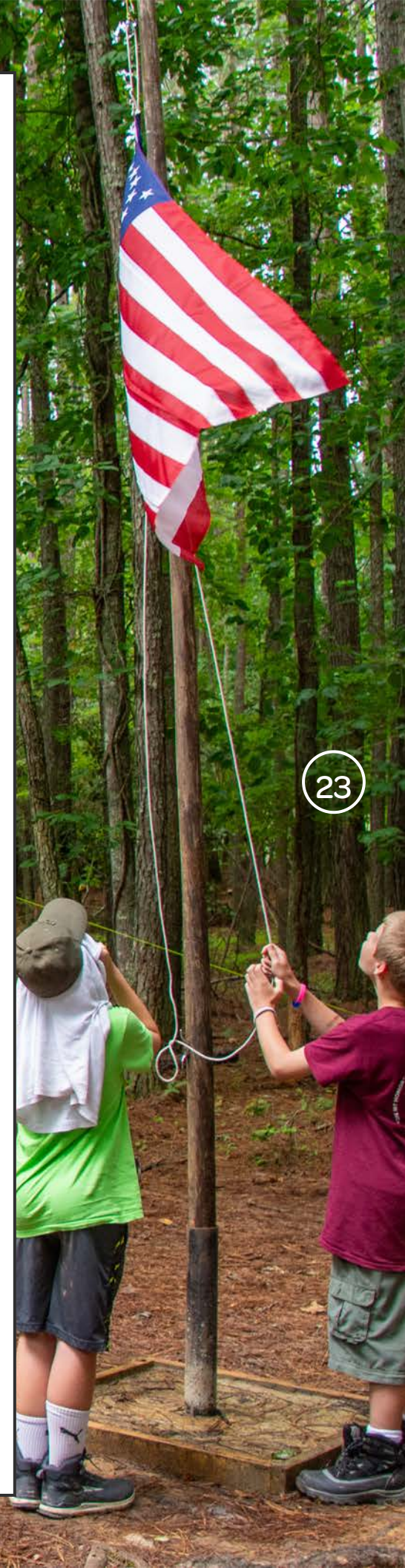
One-on-one contact between adults and youth members is not permitted. In situations that require a personal conference, such as a Scoutmaster conference, the meeting is to be conducted in view of the other adults and youth.

RESPECT OF PRIVACY

Adults must respect the privacy of youth members in situations such as changing clothes and taking showers and intrude only to the extent that health and safety requires. Adults must protect their own privacy in similar situations.

TENTING ACCOMMODATIONS

- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Youth sharing tents must be no more than 2 years apart in age.
- Youth and adults must tent separately.
- Spouses may share tents.



CAMP RULES

As a Scouting facility, the foremost rules for personal and group behavior are the ideals found in Scouting. Beyond the ideals of the Scout Oath and Law, and Outdoor Code, the following rules are enforced at Woodruff:

- All cars must be parked in designated parking areas. Only specially authorized vehicles are allowed in campsites or on the roads.
- No UTVs or ATVs are permitted.
- Closed toed shoes must be worn at all times at camp. Sandals are allowed only at the showers.
- Throwing rocks is strictly forbidden.
- No flames, fires, or fuels of any kind are permitted in tents.
- No personal skateboards, inline skates, or mountain boards are permitted.
- No bike riding is allowed outside of the mountain biking program. Personal bikes must be checked in at the mountain biking pavilion upon arrival at camp.
- Personal firearms and bows are not permitted.
- Sheath knives are not permitted.
- No alcoholic beverages or illegal substances are allowed on camp property.
- No fireworks of any kind are permitted on camp property.
- All guests are required to check-in at the camp office upon arrival.
- No underage or non-registered youth are allowed in camp. Please do not bring younger siblings to camp.
- No running in camp.
- Please show RESPECT for others at bathhouses!



PETS ARE NOT ALLOWED!

No pets are allowed in camp at any time except service animals. Please make a note in your information online for individuals using a service animal so that we can plan accordingly. Please make sure any guests know about this policy!

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TROOP DISCIPLINE & ADULT SUPERVISION

The Woodruff Staff's role is to provide the summer camp program and the camp infrastructure needed to ensure a safe and enjoyable stay at camp. As with any troop outing, the adults of each troop are responsible for the behavior of their Scouts. Please help the staff focus on program by watching your Scouts and being available to deal with discipline issues should they develop.

Occasionally, issues arise between Scouts of different troops. We ask that the adults of the troops involved take an active role in trying to mediate any differences prior to requesting assistance from Woodruff Staff. Woodruff Camp Management is always willing to assist in resolving an issue, but only after a reasonable attempt to resolve the issue has been made by the adults of those troops involved.

Everyone in Scouts BSA should feel part of the troop, respected, and safe during Scouting activities.

WHAT TO WEAR

When choosing clothes for any Scouting activity, please follow these guidelines:

- Wear clothing and footwear that are safe for the activity.
- Be respectful. Avoid clothing with words, images, or symbols that could be seen as offensive, including anything political, violent, sexual, or promoting disrespect toward any group.
- Scouts may wear alternative headgear or clothing for religious, cultural, or medical reasons if it's safe to do so.

UNIFORMS

FIELD UNIFORM (CLASS A)

Recommended for arrival at Woodruff, dinner, opening & closing campfires, chapel, and the Flag Retirement Ceremony.

ACTIVITY UNIFORM (CLASS B)

During the day and after dinner, shorts and a Scout related or Scout appropriate t-shirt are recommended.

SWIMWEAR

Swimwear should be secure, clean, and designed specifically for swimming. T-shirts or a cover up and shoes must worn by both males and females outside of the swim area.

RIVER RAFTING TRIPS

On the river trips, footwear must have heel straps. Shower shoes and Croc's are not permitted. If using a carabiner for your water bottle, it must be the locking type.

HORSEMANSHIP, LAUREL MOUNTAIN AND RANGE AND TARGET ACTIVITIES

Scouts going on **horse rides** should wear long pants and preferably boots. For participants in the **Laurel Mountain program**, long cotton pants like jeans (not synthetic) are required in the blacksmithing forge. Those going to **the ranges** will need to wear sturdy shoes like tennis shoes or boots. We do not allow sandals, crocs or moccasins on the ranges at Woodruff.



WOODRUFF IS COOL

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IN MORE WAYS THAN ONE!

Nights can be chilly at Woodruff! In early June, expect nighttime temperatures in the high 40s.

Bring enough clothes and sleeping gear to stay warm at night and on cool mornings!

Average Daily Highs and Lows

June

81° / 57°

9 days of rain

July

84° / 61°

10 days of rain

CAMPERS:

WHAT TO BRING

You'll never forget your time at Woodruff! All Scouts know the key to the most fun is being prepared. Be prepared for every adventure that awaits.

Please label your belongings with your name!

- Complete Scouts BSA/Venturing field uniform - as specified by your troop - and a hanger for your shirt
- Activity Uniform - Scouts BSA/Venturing shorts and t-shirts - as specified by your troop
- Medical form and insurance information signed by a parent or guardian (with your adult)
- Waiver forms for river and horseback riding trips (with your adult)
- Waterbottle or two
- Extra clothing - socks, underwear
- Long pants if horseback riding or taking Metalwork merit badge
- Closed-toed shoes
- Jacket or sweater - It gets chilly at night!
- Raingear - We still have fun in the rain!
- Sleeping bag or other bedding. You will have a cot.
- Swim suit
- Soap, shampoo, comb, toothbrush, toothpaste, and other personal items
- Towels (bath and beach)
- Sunblock and insect repellent
- Scouts BSA Handbook, pens, pencils, and notebooks
- Flashlight, paracord, and other camping items
- Day pack or tote bag
- Money for crafts, snacks, at the Trading Post (about \$100 is the average amount)
- Personal footlocker



TROOPS:

WHAT TO BRING

ADMINISTRATIVE

- Lockable box for medication
- First aid kit
- Pushpins for bulletin board
- Pens & pencils
- Extra paper for Scouts
- Form of payment for incidentals
- Scout parent contact information

GEAR

- Twine/rope
- Materials for troop gateway flag
- Troop flag
- Water coolers
- Spare water bottles
- Paper towels
- Props for campfire skits
- Lanterns
- Matches
- Fire buckets
- Patrol box

FORMS

(See Page 28 for links to forms)

- Copies of BSA Health Forms
- Prescription Medication Dosing Forms
- Pre-Camp Health Questionnaire
- Safeguarding Youth Verification
- Waivers for River and Horseback Trips
- Swim Classification Record with Lifeguard Certification attached (if pre-tested)

WHAT IS PROVIDED

CAMPSITES

- Canvas wall tents on wooden platforms (two people per tent)
- Cots
- Picnic tables in each pod
- Dining flies in each pod
- Fire Ring
- Handwashing station with a spigot for filling water bottles
- Bulletin board
- Latrine

(Note: all campsites are close to a showerhouse as well)

- Toilet Paper
- Broom
- Rake
- Shovel
- Trash cans and liners

EQUIPMENT AVAILABLE TO CHECK OUT (AT NO CHARGE)

- Dutch Ovens
- Water Coolers
- Jackery batteries for CPAP needs

CHECKLIST : PRIOR TO ARRIVAL

- ___ Make summer camp reservation
- ___ Make required payments
- ___ Apply for Camperships for those needing financial assistance by April 1. [Campership Application Link](#)
- ___ Complete on-line program and activity registration on Tentaroo (see Page 6)
- ___ Complete custom T-Shirt order (optional, see page 22)
- ___ Complete the online [Special Diet Request Form](#) which will be reviewed during dining hall orientation
- ___ Complete and submit an online [Arrival Plan Form](#) at least three weeks before your arrival date
- ___ Review and update your Troop Roster on Tentaroo.
- ___ Collect and review completed [Annual Health and Medical Record](#) for each Scout and Adult
- ___ Mail [Annual Health and Medical Records](#) to camp at least 2 weeks prior to arrival (or bring them to camp)
- ___ Collect [Prescription Medication Dosing Form](#) for each appropriate Scout
- ___ Collect [Waiver Forms](#) for all going on a river trip or horse ride (one waiver for each trip/participant)
- ___ Collect Safeguarding Youth Training verification for all Adults attending camp
- ___ If you conducted a pre-camp swim check, bring signed [Swim Classification Record](#) and a copy of the credentials of the examiner
- ___ Receive campsite assignment
- ___ Conduct Pre-camp Health Status process and complete the [Pre-Camp Health Status Questionnaire](#) before leaving home.



CHECKLIST : ARRIVAL DAY

- _____ Arrive at Woodruff
(Camp will not be open until 12:45pm)
- _____ Meet Troop Guide at the Main Pavilion
- _____ Transport gear/trailer to campsite.
- _____ Complete Arrival Day Procedures with your Troop Guide including:
 - Check-In at Sharp Welcome Center
 - Drop/ Add at Sharp Welcome Center (1pm - 4:30pm)
 - Health Review at the Health Lodge
 - Dining Hall Orientation at the Dining Hall
 - Swim checks at Aquatics
 - Camp Tour
- _____ Move vehicles from campsite to a parking lot
- _____ Opening dinner in campsite
- _____ One Adult and SPL attends Orientation Meeting
- _____ Evening assembly and Opening Campfire

SUNDAY SCHEDULE

- | | |
|---------------|--|
| 12:45-3:00 PM | Check In at Sharp Welcome Center |
| 12:45-4:00 PM | Health Recheck |
| 1:00-4:30 PM | Swim Test at Aquatics Area |
| 1:00-4:30 PM | Dining Hall Orientation at Dining Hall |
| 1:00-4:30 PM | Program Add/Drop at Sharp Welcome Center |
| 6:00-6:30 PM | Dinner Delivered to Campsite |
| 7:15 | Vespers (Catholic @ Nature, Interfaith @ Chapel) |
| 7:15 | Leader Orientation Meeting |
| 8:15 | Opening Campfire (assemble at Activity Field) |
| 11:00 | Taps |

