Area Director

DRAFT FOR CAMP LEADERSHIP REVIEW - NOT YET APPROVED

Area: Leadership / Assigned Program Area

Reports to: Program Director and/or assigned Assistant Program Director (confirm)

Supervises: Assigned program instructors and counselors-in-training, as designated

Minimum age: 18 (some specialized areas require a higher minimum)

Starting pay: $300 starting rate (pay period to be confirmed)

Position Summary

Leads an assigned camp program area by supervising instructors, coordinating instruction, managing supplies, and supporting safe, engaging program delivery for Scouts.

Proposed Qualifications

• At least 18 years old; specific program areas may require age 21 or other qualifications.

• Demonstrated proficiency in the assigned program area and the ability to teach and coach staff.

• Able to complete or maintain certifications required for the assigned program area; requirements vary by assignment.

• Experience with Scouting programs, youth leadership, and safe program operations preferred.

Proposed Responsibilities

• Coordinate daily schedules, lesson plans, and activities for the assigned program area with camp program leadership.

• Train, supervise, and support assigned instructors and counselors-in-training.

• Ensure that activities, equipment, and facilities meet applicable camp policies and program-specific safety requirements.

• Monitor participation, maintain accurate attendance and advancement records where applicable, and communicate issues promptly.

• Manage equipment, supply requests, storage, and area cleanliness with attention to responsible use of resources.

• Provide welcoming, age-appropriate instruction and help staff maintain positive behavior and effective teaching practices.

• Coordinate with the Program Director and Assistant Program Director on staffing, program changes, and emergencies.

Common Camp Staff Expectations

• Demonstrate Scout spirit and model the Scout Oath and Scout Law.

• Support camp-wide activities, staff meetings, setup, and closing procedures as assigned.

• Follow camp safety procedures, emergency plans, staff policies, and supervisor instructions.

• Maintain clean work areas, professional conduct, and a positive, welcoming environment.

Review before publication: Confirm reporting titles, position-specific duties, age eligibility, certifications, and compensation period with Bert Adams camp leadership. These are newly drafted descriptions based on related camp positions, not verbatim source documents.